



**NATO MARITIME GEOSPATIAL, METEOROLOGICAL & OCEANOGRAPHIC  
CENTRE OF EXCELLENCE**

*Date* 21 January 2026  
*To* ALL COURSE PARTICIPANTS  
*Subject* **REA SUPPORT TO MARITIME OPERATIONS COURSE JOINING  
INSTRUCTIONS**  
*Reference* LETTER OF INVITATION FOR THE REA SUPPORT TO MARITIME  
OPERATIONS COURSE, 02-06 MARCH 2026, dated 10 DEC 25  
*Enclosures* A. Discounted Accommodation Options

**Introduction**

1. Welcome to the **INT-MO-37111 Rapid Environmental Assessment (REA) support to Maritime Operations Course for 2026**. We are pleased to confirm your participation and provide the joining instructions for the course.
2. The second edition of this course will be held in person at the NATO Maritime Geospatial, Meteorological & Oceanographic Centre of Excellence (Maritime GEOMETOC COE) premises in Lisbon, Portugal, from 02 to 06 March 2026, with the support of the School of Hydrography and Oceanography of the Portuguese Hydrographic Institute (IHPT).  
Venue Address: Rua das Trinas 49, 1249-093 Lisbon, Portugal (Co-located with IHPT).

**Schedule & Logistics**

3. The course will run from Monday, 02 March, to Friday, 06 March 2026. Daily sessions are scheduled from 09:10 to 17:00, except on Friday, when the course will conclude at 13:00.
4. A canteen is available on site, and the cost is included in the course fee. Morning and afternoon coffee breaks will be provided near the classroom.
5. Military accommodation is not available. Participants are advised to consider the discounted accommodation options listed in Enclosure A.
6. All students are required to bring their national Identity card and / or passports, for security checks upon arrival. The course will be conducted at NATO UNCLASSIFIED level;

therefore, personal or military laptops and mobile phones are permitted. Wi-Fi access is available on site.

### Course Fee and Payment Instructions

7. The **course fee is €120 per student**, which includes lunches and refreshments throughout the course.
8. Payment must be made by **bank transfer no later than 7 working days before the course start date**. All bank charges associated with the payment are the responsibility of the students or respective organizations. Students are recommended to check the total payment amount to avoid any discrepancies or underpayment. Proof of payment must be sent to [info@mgeometocoe.org](mailto:info@mgeometocoe.org).

The COE account details:

Banco Santander Totta S.A.  
BIC/SWIFT: TOTAPTPL  
IBAN: PT50 0018 0003 5297 7899 020 22  
Portugal

### Cancellation Policy

9. Cancellation of a confirmed seat within 7 working days prior to the course start date will incur a 50% cancellation fee.

### Eligibility for certification

10. To receive a certificate of completion, students **must attend at least 85% of the course sessions**. Attendance below this threshold will result in ineligibility for certification.

### Dress Code

11. Due to the location within central Lisbon and limited changing areas, students will wear business casual. Business casual is comprised of a sleeved shirt with trousers, with or without jacket and tie, with equivalent attire for ladies. Jeans, T-shirts, shorts, flip flops/sandals are not acceptable.

### Social Programme

12. While your free time is your own, we've organized a casual **ice-breaker event on Monday evening at the IHPT**, which is included in the course fee. We hope you'll be able to join us - please let us know if you are unable to attend.

## Transportation

13. Lisbon, the capital of Portugal, is located on the western Iberian Peninsula, near the Atlantic Ocean and the River Tagus.

a. Getting to Lisbon by Air

The recommended airport is Lisbon Humberto Delgado Airport, located approximately 5 km from the city centre (about 20 minutes). For more information, visit [Lisbon Airport Website](#).

Upon arrival, you can easily reach the city center by taxi, metro, or bus. Lisbon has an efficient public transport network that ensures quick and comfortable travel to and from the airport. For details on public transport, visit [Public Transportation Information](#).

b. Travel by Taxi

Taking a taxi is often the quickest and most comfortable option. The fare from the airport to the city center is approximately €15 - €20, depending on traffic and whether the €5 airport tax is applied (some taxi drivers may not charge it).

c. Travel by Public Transport

Lisbon's public transport system is operated by Carris-Metro. Tickets can be purchased for each journey on buses, trams, or at metro stations. However, the most cost-effective way to travel is by purchased tickets in advance and loaded on support cards. For more information: Bus: <https://www.carris.pt/en/> | Train: [Comboios de Portugal](#) | Metro: <https://www.metrolisboa.pt/en/>

Students should consider using google maps or similar travel applications to assist with travel.

d. Additional information

Students will be released at 1300 on Friday 06 March 2026 to return to their units. It is recommended that students do not arrange flights until at least 1500 from Lisbon Airport.

There is no car parking at the IHPT, therefore students should not bring rental cars to the IHPT. Bolt and Uber taxi apps are widely used in Lisbon and are considered very cheap.

## Point of Contact

14. Maritime GEOMETOC COE POC is LTJG Mauro Silva (Phone: +351 210 108 365, mobile: +351 937 959 778, email: [mauro.silva@mgeometocoe.org](mailto:mauro.silva@mgeometocoe.org)).

## MARITIME GEOMETOC COE DISCOUNTED ACCOMMODATION OPTIONS

Participants are encouraged to book early to ensure availability. Please don't hesitate to contact us if you need any assistance.

### Hotel São Bento (3★)

- Rate: 70 EUR per night
- Distance: 15-minute walk from the COE
- Address: Rua de São Bento, 347, 1269-084 Lisbon, Portugal
- Reservations:

Tel: +351 213 979 020

Email: [reservas@lisbonsaobentohotel.pt](mailto:reservas@lisbonsaobentohotel.pt)

<https://www.lisbonsaobentohotel.pt/EN/hotel.html>

### Centro de Apoio Social de Oeiras (CAS Oeiras) | Instituto de Ação Social das Forças Armadas (IASFA)

Military Social Support Centre offering temporary accommodation.

This facility offers affordable, short-term accommodation, primarily intended for members and affiliates of the Armed Forces.

- Rate: From 40 EUR onwards per night
- Distance: Approximately 40 minutes by train from the COE
- Address: Rua Dom Duarte 2, 2780-064 Oeiras, Portugal
- Please Note: The IASFA does not maintain an English- language website, which may make access to information or reservation details challenging for international participants.
- Reservations:

Phone: +351 214 430 830

Email: [casoeiras@iasfa.pt](mailto:casoeiras@iasfa.pt)

**York House Hotel (4★)**

- Rate: 114 EUR per night
- Distance: 5-minute walk from the COE (closest hotel to COE aside from Airbnb's and hostels)
- Considered a high-end hotel
- Address: Rua das Janelas Verdes 32, 1200-691 Lisbon, Portugal
- Reservations:  
Phone: +351 213 962 435  
Email: [yorkhouse@yorkhouselisboa.com](mailto:yorkhouse@yorkhouselisboa.com)  
Website: <https://www.yorkhouselisboa.com/pt/index.html>

**Janelas Verdes Hotel (4★)**

- Rate: 97 EUR per night
- Distance: 10-minute walk from the COE
- Also considered a high-end hotel
- Address: Rua das Janelas Verdes 47, 1200-690 Lisbon, Portugal
- Reservations:  
Phone: +351 213 932 396  
Email: [reservas@heritage.pt](mailto:reservas@heritage.pt)