**REQUEST FOR SUPPORT (RFS)**

REQUESTING ORGANIZATION.

 Name/Function:

 Organization:

 Address:

TO: NATO Maritime Geospatial, Meteorological and Oceanographic Centre of Excellence Director

Rua das Trinas 49

1249-093 Lisboa, Portugal

Unclassified e-maill: info@mgeometoccoe.org;

DATE: DD MM YYYY

1. **Project name.**

In this paragraph, the requestor provides the name of the project for which the MGEOMETOC COE’s support is requested.

1. **Background.**

In this paragraph, the requestor provides a summary of background information and other details such as how was the need to start the project arise, major driving factors of the project or corresponding gaps to be considered.

1. **Request/Support required.**

In this paragraph, the requestor provides the demanded task(s) for the MGEOMETOC COE. The requester must also list the expected deliverables and explanation about them.

Please, provide enough details for the MGEOMETOC COE to be able to evaluate the scope of the requested support and resources required.

1. **Completion.**

In this paragraph, the requestor clarifies the expected end state and due date.

1. **Requestor’s data**

POC’s name:

Job Title:

Phone:

E-mail address: