**REQUEST FOR INFORMATION (RFI)**

REQUESTING ORGANIZATION.

 Name/Function:

 Organization:

 Address:

TO: NATO Maritime Geospatial, Meteorological and Oceanographic Centre of Excellence Director

Rua das Trinas 49

1249-093 Lisboa, Portugal

Unclassified e-maill: info@mgeometoccoe.org;

DATE: DD MM YYYY

1. **Subject/Topic.**

Provide a topic to help defining the area related with the request.

1. **Information needed.**

 In this paragraph, the requestor provides what exact type of information is needed.

1. **Intended use of information.**

In this paragraph, the requestor provides details about what specifically he needs to learn from the information. (Knowing what you need to learn from the information helps us to find the product that will be the greatest help for you).

1. **Deadline for information provision (info is needed NLT).**

Info is needed, NLT.

1. **Requestor’s data**

POC’s name:

Job Title:

Phone:

E-mail address: